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| MEETING: | Penistone Area Council |
| DATE: | Thursday, 7 December 2017 |
| TIME: | 10.00 am |
| VENUE: | Council Chamber, Penistone Town Hall |

AGENDA

- 1 Declarations of pecuniary and non-pecuniary interests

Minutes and notes

- 2 Minutes of the Penistone Area Council meeting held on 5th October, 2017 (PAC.07.12.2017/2) (Pages 3 - 6)
- 3 Notes from the Penistone Ward Alliance held on 19th October, 2017 (PAC.07.12.2017/3) (Pages 7 - 8)

Performance

- 4 Report on the use of Ward Alliance Funds (PAC.07.12.2017/4) (Pages 9 - 12)
- 5 Performance report (PAC.07.12.2017/5) (Pages 13 - 54)

Items for discussion

- 6 Affordable housing (PAC.07.12.2017/6)
- 7 Clean, Green and Tidy - Twiggs Grounds Maintenance (PAC.07.12.2017/7)
- 8 Principal Towns Investment Programme Update (PAC.07.12.2017/8)
- 9 Procurement and financial update (PAC.07.12.2017/9) (Pages 55 - 58)

To: Chair and Members of Penistone Area Council:-

Councillors Barnard (Chair), David Griffin, Hand-Davis, Millner, Unsworth and Wilson

Area Council Support Officers:

David Shepherd, Penistone Area Council Senior Management Link Officer
Elaine Equeall, Penistone Area Council Manager
Kate Faulkes, Head of Service, Stronger Communities
Peter Mirfin, Council Governance Officer

Please contact Peter Mirfin on 01226 773147 or email governance@barnsley.gov.uk

Wednesday, 29 November 2017

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| | |
|-----------------|--------------------------------------|
| MEETING: | Penistone Area Council |
| DATE: | Thursday, 5 October 2017 |
| TIME: | 10.00 am |
| VENUE: | Council Chamber, Penistone Town Hall |

MINUTES

Present Councillors Barnard (Chair), David Griffin, Millner, Unsworth and Wilson.

16 Declarations of pecuniary and non-pecuniary interests

No Members declared an interest in any item on the agenda.

17 Minutes of the Penistone Area Council meeting held on 3rd August, 2017 (PAC.05.10.2017/2)

The Area Council received the minutes of the previous meeting held on 3rd August, 2017.

Members discussed the ongoing issues in the Town Centre, in the proximity of the public toilets. These included littering and urinating in addition to the issues with pigeons roosting. Members acknowledged that the pigeon mitigation had not had the desired effect and the area required cleaning. A discussion was had as to where the responsibility for the lay, and it was agreed to discuss this in more detail with the Area Manager of Neighbourhood Services.

With regards to the Principal Towns Programme, members heard how students from the University of Sheffield were in the middle of the consultation exercise. The information gained would be collated, and a report and presentation given to Members on the findings.

RESOLVED that the minutes of the Penistone Area Council meeting held on the 3rd August, 2017 be approved as a true and correct record.

18 Notes of the Penistone East and West Ward Alliance held on 27th July, and 7th September, 2017 (PAC.05.10.2017/3)

The meeting received the notes from the Penistone East and West Ward Alliance meetings held on 27th July, 2017 and 7th September, 2017.

Members remarked how well the Passchendaele remembrance event had been received, and it was noted that the reproduction of the Menin Gate would be used again at Horizon Community College and also at Penistone Armed Forces Day next year.

It was also noted that the Community Development Officer for the area had been working with a number of project who would potentially use the crowd funding model to raise funds.

RESOLVED that the notes from the Penistone East and West Ward Alliance meetings held on 27th July, and 7th September, 2017 be received.

19 Report on the Use of Ward Alliance Funds (PAC.05.10.2017/4)

The Area Council Manager introduced the report that had been previously circulated.

It was noted that the opening balance for 2017/18 was £30,000, comprising of £20,000 base allocation and £10,000 allocated from the Area Council.

At the time of publishing the report, £13,374.81 of the allocation remained, however Members were made aware of subsequent awards, which had left approximately £8,000 remaining.

Members noted a number of applications still in development, including potentially one relating to the launch of ShopAppy. This was hoped to be live by the end of the year, starting first with a small number of participants, which could then be built upon.

RESOLVED that the report be noted.

20 Procurement and Financial Update (PAC.05.10.2017/5)

The item was introduced by the Area Council Manager. Members were reminded of the decision made at the last meeting to extend the contract with Age UK. It was noted that a letter confirming the extension to contract had now been issued, and discussions were taken place as to the shape of the next 12 months of delivery.

With regards to the Working Together Fund, it was noted that around £55,000 remained, with one application currently in development to hold a cycle festival in the area. Members were reminded to encourage potential applicants to make contact with the Area Team. A recommendation was made to transfer £10,000 of finance allocated to the Working Together Fund to the Ward Alliance Funds, to be allocated through previously agreed mechanisms.

Members received an update in relation to the procurement of a Clean and Tidy Service. Discussions around TUPE had been concluded, as the staff employed on the previous contract had gained employment elsewhere. It was noted that the new team, employed by Twiggs Grounds Maintenance, were due to start 1st November, 2017, and due to the this delay there was a number of new projects for them to develop. However, Members were still encouraged to forward any appropriate schemes for discussion with the provider.

Members discussed TUPE and the working conditions within Area Council contracts. It was noted that all providers would have to be approved, in order to be listed on the YorTender system, but it was noted that conditions and such as pay could also be specified as part of the tender documentation if Members so wished.

Members then noted the financial profile for the Area Council, which highlighted the costs of extension of the original Clean and Tidy Team contract, which was within the 10% variation limit.

RESOLVED:-

- (i) That the report be noted;

- (ii) That £10,000 of finance be transferred from the Working Together Fund allocation to the Ward Alliance Funds, to be distributed via previously agreed mechanisms.

21 Affordable Housing Provision (PAC.05.10.2017/6)

Unfortunately the Group Leader, Housing Growth, was unable to attend the meeting. It was therefore agreed to defer the item.

RESOLVED that the item be deferred to the next meeting of the Area Council.

22 Safer Neighbourhood Service (PAC.05.11.2017/7)

Paul Brannan, Head of Safer Barnsley, Mark Miller, Community Safety Team Leader, Sergeant Ian Bailey and Inspector Andrew Norton were welcomed to the meeting to provide an update on the new arrangements for the Safer Neighbourhood Service.

The Service was designed to combine a those involved in providing community safety. The structure included four geographically based Locality Teams co-terminus with Area Councils. A central hub also featured where triage of issues takes place, and which also provided a more wraparound service which included consideration of traveller liaison, hate crime, and mental health.

Members noted that the co-location allowed for closer working, with more joint planning, and the ability to hold each other to account.

Those present heard how each Locality Team contained 1 Police Sergeant, 4 Police Constables, and up to 16 Police Community Support Officers. In the structure Community Safety Subgroups would remain, as would Police and Communities Together (PACT), and Multi-Agency Action Groups (MAAG), with the latter being reinvigorated.

Members heard a number of anonymised case studies, which served to highlight how the teams were successfully working together to address issues more thoroughly, in order to reduce the numbers of repeat calls and therefore the demand on services. The approach worked by identifying and prioritising risks and working to reduce them, through a joint approach with wraparound support.

The underlying principle of the service was to manage demand more effectively, with the right public services being deployed at the right time in the right place. It was hoped that this would reduce ongoing demands, and avoid escalation to more intensive and costly services.

Questions were asked as to whether repeat callers were still prosecuted for wasting Police time. It was noted that practice was still used, but also Criminal Behaviour Orders could also be issued with practical positive steps to try to address underlying issues.

Members questioned the progress on addressing rural crime in the area. It was noted that work was happening in a number of areas, sharing information with partners in neighbouring authorities, issuing crime prevention advice and working

with teams who focus on travelling criminals. It was agreed that feedback would be provided to Councillors at the appropriate time, mindful of sensitivities.

Members noted plans to further include volunteers in community safety work within the locality, with many already having expressed an interest, and it was agreed to give feedback on proposals and involve Members in these discussion once a number of logistical issues had been dealt with.

The importance of feedback to the public, and engagement was noted, as was the link between this and public perception. Members heard how it was the intention to produce a local newsletter, accessible to readers and without jargon, highlighting successes and challenges in the locality.

Questions were raised about how performance and success would be measured. The difficulties in measuring areas such as prevention were acknowledged, but it was noted that a robust performance framework was in place, managed through the Safer Barnsley Partnership and its delivery partnerships. Success could also be measured through considering the maturity of the model, demonstrating the impact of wider collaboration, and through tangible case studies. It was suggested that the team could be invited to a future meeting of the Area Council to consider performance and highlight progress made.

The meeting discusses the Police Station located in Penistone, and it was acknowledged that a presence was required in the area; however the Force was looking at refreshing its estate strategy. Suggestions were made that increasing co-location of complementary services could have performance benefits in addition to being financially advantageous. However, it was also acknowledged that officers were increasingly out of the office, working within the community they served.

Members welcomed the Service in the area, praising the work undertaken to date. The benefits of closer collaboration were acknowledged, as was the ability for partners to hold each other to account.

RESOLVED:-

- (i) That members of the Safer Neighbourhood Service be thanked for their attendance;
- (ii) That officers be invited to a future meeting of the Area Council to consider the performance of the service after 6-12 months.

Chair

NOTES OF PENISTONE WARD ALLIANCE MEETING
Thursday 19th October 2017, Penistone Town Hall

1. Present: Cllr Robert Barnard (Chair), Richard Leech, Cllr Andrew Millner, Ann Walker, Allen Pestell, Graham Saunders, Cllr Joe Unsworth, Richard Popplewell, Adrian James, Bob Green Jonathan Cutts

In Attendance: PC Ian Bailey, Stephen Miller

Apologies: Cllr John Wilson, Cllr Paul Hand-Davis, Cllr David Griffin, Ann Rusby, Robert Blythe

2. Declarations of Pecuniary and Non-pecuniary Interest
None.

3. Correspondence
None.

4. PC Ian Bailey- Safer Neighbourhoods Update
PC Ian Bailey gave updates on local policing including recent arrests for burglaries and improvements seen in rural crime. Questions were taken and PC Bailey was invited back to future Ward Alliance meetings to give updates.

5. Notes of the Meeting Held on 7 September 2017.
Members agreed that the notes of the meeting were an accurate record.

6. To Consider any Matters Arising from the Notes
None raised.

7. Ward Alliance 2017-2018 Update

Cllr Robert Barnard confirmed the current finances of the Ward Alliance Fund. Penistone Area Council agreed to a £10,000 top-up from the Area Council budget. A remaining allocation of £18,044.81 is available for 2017-2018.

Feedback was provided to Stephen Miller about the current Ward Alliance Fund guidance notes, particular issues were raised about advice on match funding. Stephen to report back.

8. Ward Alliance Celebration

The Ward Alliance Celebration and Networking Event will take place on Wednesday 15th November, 6-8p, at the Metrodome in Barnsley. Ward Alliance members are asked to RSVP to lovewhereyoulive@barnsley.gov.uk by Thursday 26th October.

9. The following applications for financial assistance were considered:-

a) Bullhouse Chapel- Facilities Improvement

Request of £4,000 to improve the toilet facilities at the chapel. Members were very supportive of this unique project and commended the group for their private fundraising efforts. Members recommended an allocation of £4,000.

b) Daisy Chains Nursery- Sensory Garden

Request for £2,500 to create a sensory garden. Members were very impressed by the application form and the range of volunteer commitment to the project. Members recommended an allocation of £2,500.

10. Any other business

Advice was sought regarding a possible Ward Alliance Fund application from Langsett Parish Council to provide a road traffic warning sign. Discussions have taken place with BMBC Highways who agreed a warning sign would be appropriate. Langsett PC to enquire about costs and come back to the Ward Alliance for further discussion.

The Ward Alliance congratulated the schools and groups in the area who had been successful at the recent Yorkshire in Bloom awards.

It was confirmed we are awaiting the final route announcement for the Tour de Yorkshire 2018, due on 5th December 2017.

11. Date and time of next meeting

Members agreed that the next meeting would be held on the 30th November 2017, 7pm at Penistone Town Hall.

2017/18 WARD FUNDING ALLOCATIONS

For 2017/18 each Ward will have an allocation of £10,000 Ward Alliance Fund.

50% of the funding requires a match-funding element of volunteer time that directly relates to the project in question, or other match funding resources (such as free room hire or donations of goods and equipment). This reflects the fact that the fund is intended to support volunteering and social action in our communities.

50% can be used for initiatives that have no volunteer element – such as the purchase and installation of benches, hanging baskets or other street furniture.

Area Councils have the option to allocate up to £20,000 from the Area Council budget to each of their Ward Alliances. This is discretionary to each Area Council, and Area Council’s may also choose not to allocate any funding to ward level.

The carry-forward of remaining balances of the 2016/17 Ward Alliance Fund will be combined and added to the 2017/18 Allocation, to be managed as a single budget with the above conditions.

All decisions on the use of this funding need to be approved through the Ward Alliance.

PENISTONE WARD ALLIANCE

For the 2017/18 financial year the Ward Alliance have the following available budget.

£20,000.00 base allocation
 £0 carried forward from 2016/17
 £20,000.00 devolved from Area Council 2017/18
£40,000.00 total available funding

| Project | Allocation | Match funding element of allocation £20,000 | Non Match funding allocation remaining £20,000 | Allocation Remaining £40,000 |
|---------------------------|-------------------|--|---|---|
| Summer Hanging Baskets | £2,314.50 | - | £17,685.50 | £37,685.50 |
| Penistone Pigeon defences | £237.49 | - | £17,448.01 | £37,448.01 |
| Bedding Plants | £1,300.00 | £1,300.00 | £17,448.01 | £36,148.01 |
| Tuesday Tykes | £1,701.00 | £1,701.00 | £17,448.01 | £34,447.01 |

| Project | Allocation | Match funding element of allocation £20,000 | Non Match funding allocation remaining £20,000 | Allocation Remaining £40,000 |
|--|-------------------|---|--|--|
| Parish Council Titivators - Oxspring Community Orchard | £700.00 | £700.00 | £17,448.01 | £33,747.01 |
| Hoylandswaine Village Festival - Bringing the Community Together | £350 | £350 | £17,448.01 | £33,397.01 |
| Ivy Millennium Green Sub Committee - Replacement seating | £1,800.00 | £425 | £17,448.01 | £31,597.01 |
| Hunshelf PC - Green Moor Delf Field refurb | £2,500.00 | £44.56 | £17,448.01 | £29,097.01 |
| Penistone Community Raisers - Armed forces day | £3,500.00 | £3500 | £17,448.01 | £25,597.01 |
| St Johns Church - Remembrance of the battle of Paschendale | £1,200.00 | £1,200.00 | £17,448.01 | £24,397.01 |
| Penistone Memory Café | £1,022.20 | £1,022.20 | £17,448.01 | £23,374.81 |
| Oxspring Parish Council - Commemoration of WW1 dead | £1,180.00 | £- | £16,268.01 | £22,194.81 |

| Project | Allocation | Match funding element of allocation £20,000 | Non Match funding allocation remaining £20,000 | Allocation Remaining £40,000 |
|--|-------------------|---|--|--|
| Penistone History Archive Gp | £2,650.00 | £2,650.00 | £16,268.01 | £19,544.81 |
| Hoylandswaine BC - Repairs to wall | £1,500.00 | £- | £14,768.01 | £18,044.81 |
| Bullhouse Chapel - Facilities improvements | £4,000.00 | £4,000.00 | £14,768.01 | £14,044.81 |
| Daisy Chains Pre- school - Sensory wildlife garden | £2,500.00 | £2,500.00 | £14,768.01 | £11,544.81 |

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**Working Together for the Penistone
Community**

**PENISTONE AREA COUNCIL
Performance Report**

July - September 2017



INTRODUCTION

Penistone Area Council priorities and Barnsley Council's priorities:

Environment

THE LOCAL ECONOMY
including Tourism

Helping people
to connect better

Health & Well Being

SUPPORT
for young people











THRIVING &
VIBRANT ECONOMY

PEOPLE ^{ACHIEVING}
THEIR
POTENTIAL

STRONG &
RESILIENT COMMUNITIES

COMMISSIONING WORK AND PROJECTS:

Table 1 below shows the providers that have been appointed to deliver services that address the priorities and deliver the outcomes and social value objectives for the Penistone Area Council.

| Penistone Area Council priority | Service | Provider | Contract Value | Contract start date |
|---|---|---------------------------------------|---------------------------------------|---|
|    | Countryside Skills & Training | Growforest | £100,00 + £54,600 | October 2014 + Sept 2015 Contract now ended |
|  | Clean and Tidy Team | Environmental Services, BMBC | £160,000 18months | 1 st November 2015 - 31 st May 2017 |
| | Clean and Tidy extension – 3 days per week/ staff | Environmental Services, BMBC | £10,264 | |
|  | DIAL Drop in Service | DIAL | £5,570 £4,275 | 2015/16 Ward Alliance funding up to Dec 16 Working Together Funding – Jan17 to Dec17 |
|      | Additional allocation to ward Alliance | Penistone East and West Ward Alliance | £40,000 £20,000 £10,000 | April 15 – March 16 April 16 – March 17 June 17 – March 18 |

| | | | | |
|---|--|--|--|--|
| <p>Health & Well Being</p> <p>Environment</p> <p>Helping people to connect better</p> <p>SUPPORT for young people</p> <p>THE LOCAL ECONOMY including Tourism</p> | <p>Working Together Fund</p> | <p>Round 1: Penistone Scouts £8,050 Penistone Round Table £11,660 TPT Volunteers £6,630 Penistone FM £15,627</p> <p>Round 2: Bumping spaces £19,836 Sporting Penistone £16,230 Penistone youth project £8730 Penistone Wi-Fi and LED lighting project £5,545 (£2,365 Installation £1,800 Wi-Fi costs £1,380 LED lighting)</p> <p>Round 3: Penistone Community Radio Project £19,840 Cycle Penistone CIC £5,990 South Pennine Community Transport CIC £5,000</p> | <p>£8,050 £11,660 £6,630 £15,627 £19,836 £16,230 £8730 £5,545 (£2,365 Installation £1,800 Wi-Fi costs £1,380 LED lighting) £19,840 £5,990 £5,000</p> | <p>Completed Dec 17 Dec 17 Completed 01/04/2018 01/04/2018 January 18 Installation completed March 17 September 2017 March 2018 Pilot project Dec 2017</p> |
| <p>Health & Well Being</p> <p>Helping people to connect better</p> | <p>Tackling isolation and loneliness</p> <p>Contract extension</p> | <p>Age UK</p> | <p>£70,000</p> <p>£70,000 (£17,500 17/18 budget, £52,000 18/19 budget)</p> | <p>1st January – 31st December 17</p> <p>12 month extension Jan 2019</p> |
| <p>Helping people to connect better</p> | <p>Penistone Matters Magazine</p> | <p>Penistone Area Council</p> | <p>£3364 Delivery costs £3364 Delivery costs</p> | <p>2016 edition</p> <p>2017 summer edition</p> |
| <p>Environment</p> | <p>Clean, Green and Tidy</p> | <p>Twiggs Grounds Maintenance Limited</p> | <p>£98,006.96</p> | <p>Start date 1st November 2017 12 months with option to extend for 1 year</p> |

PART A - OVERVIEW OF PERFORMANCE

The Penistone Area Council commissions and funds contribute to the Councils overall priorities of thriving vibrant economy, stronger resilient communities and citizens achieving their potential.

The achievements of the combined outcomes are listed in table's below:



| Outcome Indicators / target | Achieved to date |
|--|------------------|
| No. of FTE jobs created and recruited to | 8 |
| No. of apprentice and placement created and recruited to | 1 |
| Number of people taking up work experience placements | 4 |
| No of clean & tidy activities which involve businesses | 14 |
| Local spend (average across all contracts) | 86% |



| Outcome Indicators Target | Achieved to date |
|--|------------------------|
| No. of adult volunteers engaged | 438(+128) |
| No. of young people engaged in volunteering | 209 (+8) |
| No. of activities which involve young people under the age of 18 | 92 (+13) |
| No. of new volunteers | 145 (+35) |
| No. of community groups supported | 103 (+3) |
| No. of new community groups supported | 14 (+5) |
| Volunteer hours contributed (£ value) | £55,957 (+£26,737)* |
| No. of volunteer opportunities created | 463 (+18) |
| Community car scheme journeys | 58 (+37) |

Includes Dial = Q3 return, Penistone FM =Q3, Age UK =Q3 Bumping spaces = Q2 Sporting Penistone Q2

*accounts for increase Age UK activities, Penistone FM regulars, Bumping Spaces re-evaluation of volunteer hours from Q1 new formula for Q2



| Outcome Indicators Target | Achieved to date |
|---|---------------------|
| No. people achieving a qualification / accreditation | 87 |
| No. of people receiving training | 156 (+24) |
| No. of residents and young people receiving advice and support | 203 (+52) |
| No. of residents referred to health advice | 5 (+2) |
| No. of young people making a positive contribution to the design/ maintenance of their local environment | 177 |
| No of people who feel they have the opportunity to influence the design and maintenance of their local environment | 75 |



PART B - SUMMARY PERFORMANCE MANAGEMENT REPORT FOR EACH SERVICE/ PROJECT

In addition to BMBC Council priorities the commissioned work also contributes towards meeting Communities Public Health Outcomes which are mapped to Barnsley Council's 2020 vision of:

- Create more and better jobs and good business growth
- Increase skills to get more people working
- Create more and better housing
- Every child attends school and is successful in learning and work
- Reducing demand through improving access to early help
- Children are safe from harm
- People are healthier, happier, independent and active

Public health outcomes for individual commissioned work has been highlighted within the report below.

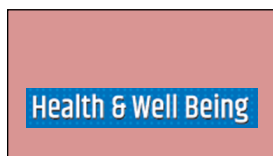
Countryside Skills and training

| | | |
|---|---|------------|
|  | | RAG |
| | Satisfactory quarterly monitoring report and contract management meeting. | ● |
|  | Milestones achieved | ● |
| | Outcome indicator targets met | ● |
| | Social value targets met | ● |
| | Satisfactory spend and financial information | ● |
| | Overall satisfaction with delivery against contract | ● |

This contract has now ended. Final milestones and targets below:

| Milestone/Target/Output | Target | Achieved | Comments |
|---|--------|----------|---------------------------------|
| Learners Recruited | 24 | 32 | Not all stayed the full cohort. |
| Learners Achieving Stage 1 Qualification in Dry Stone Walling | 24 | 19 | |
| No of Learning Hours Delivered | 230 | 182 | |
| No of Learners Achieving 85% or higher attendance | 24 | 19 | |
| People perceiving traditional countryside skills as a viable enterprise | 24 | 3 | Only 3 expressed a wish, |
| People being happier and healthier by being connected to the natural environment. | 24 | 24 | Case studies used |

The Clean & Tidy team



| | RAG |
|---|-----|
| Satisfactory quarterly monitoring report and contract management meeting. | ● |
| Milestones achieved | ● |
| Activity intervention targets | ● |
| Outcome indicator targets met | ● |
| Social value targets met | ● |
| Satisfactory spend and financial information | ● |
| Overall satisfaction with delivery against contract | ● |

The final performance report was submitted on the 12th June 2017. The report submitted covered the period 1st November 2015 – 31st May 2017 and targets achieved during this period. End of contract targets below:

| | Project total | |
|---|---------------|--------|
| | End Target | Actual |
| % of recyclable rubbish recycled - cans, bottles, tyres, rubble, green waste | 90% | 98% |
| No Reactive Clean and Tidy Activities Undertaken | 106 | 177 |
| No of proactive Clean and Tidy Activities Undertaken | 29 | 70 |
| No of Clean and Tidy activities which involve volunteers | 56 | 52 |
| No of activities which involved young people under the age of 18 | 24 | 30 |
| No of Clean and Tidy activities which involve businesses | 21 | 14 |
| No of perception surveys completed | 60 | 38 |
| No of hours contributed to clean and tidy volunteer activity | 4500 | 2063 |
| Local spend (%) | 80 | 82 |

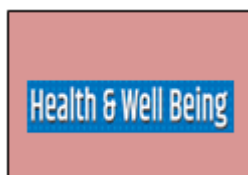
| | Project total | |
|---|---------------|---------|
| | End Target | Actual |
| Increased no of 'Love Where You Live' activities relating to maintenance and/or improving the environment. | 40 | 22 |
| No of young people making a positive contribution to maintaining and improving the local environment. | 120 | 606 |
| No of people showing appreciation and recognition of the work of the clean and tidy service | 100 | 137 |
| Pounds of cost savings through successful volunteer activity | | £26,623 |

| | Project total | |
|---|----------------------|--------|
| | Target | Actual |
| No of Parish Councils/Community Groups taking initiative with regard to their local environment | 30 | 34 |
| No of people involved in environmental improvement / maintenance who had not previously been involved in social action | 120 | 152 |
| No of people who feel they have the opportunity to influence the design and maintenance of their local environment. | 75 | 92 |
| No of young people (under 18) who feel they have the opportunity to contribute to the design and maintenance of their local environment | 85 | 91 |

The public health outcomes this contract has helped to achieve:

| Improving the wider determinants of health | |
|--|---|
| Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities. | |
| 1.16 | Utilising outdoor space for exercise and health reasons |
| 1.18 | Social isolation |
| Health Improvement | |
| Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities | |
| 2.13 | Proportion of physically active and inactive adults |
| 4.13 | Health related quality of life for older people |

Penistone Advice Drop In



| | RAG |
|---|-----|
| Satisfactory quarterly monitoring report | ● |
| Milestones achieved | ● |
| Satisfactory spend and financial information | ● |
| Overall satisfaction with delivery against contract | ● |



Quarterly Report **Passionate about possibilities.** July

2017-September 2017

Project Highlights

- 13 sessions held
- 47 residents have received face-to-face advice
- The average number of residents attending a session is 3.6
- The highest number of residents attending a session is 7
- The total **actual** amount of unclaimed benefit income generated through the sessions to date is **£151,583**
- For every £1 invested from the Ward Alliance the project has brought **£47*** (to date) into the area * **actual amount of unclaimed benefit income generated (£151,583) divided by three quarter's grant payment of (£3,206.25)**
- Volunteers gave **72** hours of their time to support this project which equates to a volunteer investment of **£792**

Project Outcomes

- 96% of residents attending the sessions reported feeling less anxious as a result of speaking to our advisor
- 59% of residents attending the sessions reported feeling more able to deal with their own affairs
- 79% of residents reported feeling their health and wellbeing had improved 3 months* after receiving support from our advisor

Breakdown of Enquiries

No. of Residents Attending Sessions

| | |
|----------------|-----------|
| July 2017 | 18 |
| August 2017 | 17 |
| September 2017 | 12 |
| Total | 47 |

Analysis of Presenting Issues

| Issue | July | Aug | Sept |
|-------------------|-----------|-----------|-----------|
| Benefits | 15 | 14 | 9 |
| Appeals | 2 | 0 | 3 |
| Housing | 1 | 1 | 0 |
| Adult Social Care | 0 | 1 | 0 |
| Blue Badge | 0 | 1 | 0 |
| Total | 18 | 17 | 12 |

Analysis of Benefit Income Gain

| Period | Actual | No of claims awaiting decisions/not known |
|--------------|----------------|---|
| Quarter 1 | 51,568 | 12 |
| Quarter 2 | 84,342 | 7 |
| Quarter 3 | 15,673 | 13 |
| Total | 151,583 | 32 |

Case Study:

Before DIAL Mr.R, aged 64 attended the Penistone outreach as he had been awarded no points after a recent Employment and Support Allowance assessment. He was very upset as he has mobility problems due to arthritis and has a hearing impairment. His only other income is a small occupational pension. His Employment and support allowance has now stopped and he cannot afford to pay his bills.

Advice provided by DIAL DIAL advised Mr. R that although he could request mandatory reconsideration for his Employment and support allowance the best advice would be to make a claim for Pension Credit as he met all the criteria. Mr.R agreed and we made a claim for pension credits over the telephone.

After DIAL Pension credit of £84 weekly was awarded. He was also awarded full Council Tax support. Mr.R was really pleased that the claim was awarded so quickly and is better off than he was on Employment and support allowance.

“Thank you DIAL for making things so easy. I thought it was going to be a lengthy and stressful time sorting out my benefit.” Mr. R is now able to pay his bills and sort out his finances. He will return to outreach in February 2018 when he will be due to receive his State Retirement Pension which he was previously worried about but now knows he can get help with.

The public health outcomes this project has helped to achieve:

| Improving the wider determinants of health | |
|--|--------------------------|
| Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities. | |
| 1.15 | Statutory homelessness |
| Health improvement | |
| Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities | |
| 2.23 | Self-reported well being |

Penistone FM – Young People in radio



| | RAG |
|---|-----|
| Satisfactory quarterly monitoring report | ● |
| Milestones achieved | ● |
| Satisfactory spend and financial information | ● |
| Overall satisfaction with delivery against contract | ● |

This is the final report from the Penistone FM for the Young People in Radio project.

Milestones

| Milestones and targets | Progress, achievements, issues |
|--|---|
| Project launched: September 2016 | Trainers identified and employed NCFE Approved training centre status achieved |
| First two groups of Young People identified and recruited: End November 2016 | Attended Open Evenings at two local schools to promote our project Identified several groups of young people to be trained Recruited seven distinct training groups of young people Set up small groups (or individuals according to need) and delivered at least one session of training to each person |
| 25 Young people trained over a 4 week training and experience programme: End May 2017 | Delivered training to all the groups identified above Scouts have come forward for further training after hearing of our success Worked with IKIC on several occasions to give them a taste of interviewing |
| Young people completed a volunteer presenter placement; attending college / study, further training or taken employment: | One interviewing, not presenting Six currently presenting/in final stages One imminent Work xperience at Look Local in Stocksbridge Four more awaiting placement in local media company |

| | |
|-----------------|---|
| End August 2017 | One in employment Two going to university Rest back at College/sixth Form |
|-----------------|---|

Activity Intervention Targets

| | Q3 Actual | Q4 Actual | Q1 Actual | Q2 Actual | Q3 Actual | YTD Actual | Project Target |
|--|--------------|--------------|--------------|--------------|---------------------|---------------|-------------------|
| New jobs created – P/T (September) | 1 | 1 | N/T | N/T | N/T | 2 | 1 |
| Number of young people attending media training sessions | N/T | 9 | 10 | 15 | 3 | 37 | 25 |
| No of young people attending training sessions achieving a qualification (Level 1 NCFE) | N/T | 3 | 1 | 2 | 0 13 in progress | 6 (19) | 18 |
| Number of volunteering experience taster sessions working with local volunteer groups in the area useful for media, social and life learning | N/T | 4 | 4 | 10 | 3 | 21 | 12 |
| Number of young people involved in volunteer slots at Penistone FM which could be used for entering media and digital editing work. | N/T | N/T | 16 | 13 | 8 | 37 | 25 |
| Number of young people taking up work experience placements as a result of this project | N/T | N/T | 2 | 1 | 0 | 3 (7 pending) | 5 |
| Number of young people engaged in volunteering (volunteer slots or other volunteering through this project) for the first time | N/T | 5 | 11 | 2 | 2 | 20 | 12 |
| Number of volunteer opportunities created | N/T | 4 | 2 | 2 | 5 | 13 | 8 |
| Local Spend, % of expenditure local to Barnsley | N/T | 95 | 95 | 95 | 95 | 95 | 90 |

N/T = No Initial Target set, YTD = Year to date

Case Study 1/ good news story

| |
|---|
| <p style="text-align: center;">Summary</p> <p>Cera has proved herself invaluable as a trainer, and has worked tirelessly to get the job done. She has taught to exam standard and organised folders to the system devised by the station. She has up-skilled interviewers and presenters to an agreed level and taken many of them through to the NCFE pass. As well as this, she has worked on parallel projects and proved herself both capable and efficient.</p> |
| <p>Key Learning Points</p> <p>Created teaching/training materials</p> <ul style="list-style-type: none">• Adapted the official syllabus to our training model• Learnt useful training methods• Showed increasing skill in dealing with people of all ages within and outside the project |
| <p>Any relevant background</p> <p>Cera came to us with very little experience of training other people, and she had no experience at all of training others to an examination standard. She had, however, four years working as a presenter/interviewer for the station.</p> |
| <p>Who was Involved:</p> <p>Staff: Steve Dobson, Martin Sugden</p> <p>Existing Volunteers:</p> <p>New Volunteers: All trainees</p> <p>Hours Given: 22.5 hours a week since September 2016</p> |
| <p style="text-align: center;">Any unplanned outcomes (Good or Bad)</p> <p>No bad outcomes, all positive. She has been so successful in handling the rigours of training to both station and exam standards that she is taking the lion's share of the training for the next project. She is able to be trusted to get on quietly and effectively.</p> |
| <p>Next Steps</p> <p>Massive involvement in the next project.</p> <p>Looking for an associate director's role at Penistone FM</p> |

Case Study 2/ good news story

| |
|---|
| <p>Summary</p> <p>Abigail came to us via another presenter's recommendation. She had an idea for a</p> |
|---|

different kind of show – a book review, presented by her and a friend. They both came bursting with ideas and enthusiasm, but very little in the way of practical skills in radio presenting. Abigail and her friend are now progressing very well, both in presenting and in the NCFE exam.

Key Learning Points

- “Driving” the desk
- Using the microphone
- Becoming a calmer user of the system
- Talking now to the listener, not just the co-presenter
- Created a cohesive show structure

Any relevant background

Abigail has just finished taking GCSE exams. She is a broad and avid reader and is reasonably confident when discussing books. She is organised and good at research, but has had no experience of radio, or of co-presenting.

Who was Involved:

Staff: Martin Sugden, Steve Dobson, Cera O’Rourke, Brian Robinson

Existing Volunteers: Ian France

New Volunteers:

Hours Given: 8 hours so far and 6 hours of “homework”.

Any unplanned outcomes (Good or Bad)

Abigail started off garrulous and talkative, not allowing others a turn to speak; now she has learnt to be more generous. She very quickly picked up how to create a structure for the show. She also showed she could identify and rectify problems with the running of the show to improve her performance.

Next Steps

- Further work on presenting a show
- Structured discussions
- Learn signals to/from co-presenter
- Work with her to conduct interviews.

Overall Project: The project has been a great success for us and we have trained a lot of young people in radio many who have stayed with us, gone on to college or

gained the confidence to do other things. They have been involved in interviews and many outside broadcasts including the Tour De Yorkshire and Penistone Show.

It's really good that the station has managed to bring local young people in to add value to the station and give a different perspective on our output and conversations.

We have some real stars for the future with us, and some great new features that will continue as a lasting legacy now the project has ended.

The station would like to thank the funders, BMBC Working together fund for their kind support over the past twelve months in the project and it has certainly made a difference to the station but especially the unique media / radio life skills young people now have in their life.

Thank you

Martin Sugden, Station & HR Director, Penistone FM 95.7, 16th September 2017

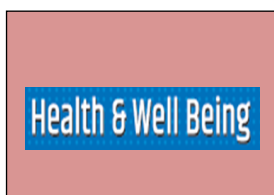


Abigail enjoying her Young People in Radio experience – Now training to host her idea of a Penistone FM book club and review show – Coming very soon

Connor presenting the Tour De Yorkshire show, with Cera and young guest.



Penistone Scout Activity Centre Development



| | RAG |
|---|-----|
| Satisfactory quarterly monitoring report | ● |
| Milestones achieved | ● |
| Satisfactory spend and financial information | ● |
| Overall satisfaction with delivery against contract | ● |

This is the final report from the Penistone scouts.

Key achievements have been setting up a new section to help manage the waiting list, training 11 leaders as instructors in a range of disciplines allowing Penistone scouts to increase the type and range of activities on offer and enable many of the young leaders to develop their skills in the role of instructors, hosted a development weekend for 22 adult and young leaders who received training on first aid, safeguarding etc.

Penistone Scouts are now in a position to apply for and lever in more funding to extend their activity programme as they have sufficient qualified leaders to run the sessions.

Milestones

| Milestones and targets | Progress, achievements, issues |
|---|--|
| Leader & Young leader training courses and qualifications | <p>4th & 5th March - Outdoor First Aid 3 Leaders attended</p> <p>31st March to 2nd April - Archery GB Instructors Award 3 leaders attended</p> <p>29th & 30th April - NSRA Youth Proficiency Scheme Tutors Diploma (Air Rifles)4 leaders attended</p> |
| Development Weekend | <p>Held over weekend 4th & 5th March at Walesby Forest scout centre in Worksop. 22 leaders attended and the following agenda was used.</p> <p>Safeguarding training was undertaken by 16 members during the weekend.</p> <p>A development plan has been produced for the group to last the next three years.</p> |

- SATURDAY MORNING**
- Introduction
 - Aims & Objectives
 - R + R + R
 - Young leaders
 - DofE
 - BREAK
 - Group RAG Workshop
 - LUNCH

- SATURDAY AFTERNOON**
- Training & Training Advisors
 - Critical Issues
 - BREAK
 - Critical Issues
 - Reflection
 - Q&A

- SUNDAY MORNING**
- Introduction
 - Safeguarding
 - BREAK
 - Safeguarding
 - LUNCH

- SUNDAY AFTERNOON**
- The DEVELOPMENT PLAN
 - BREAK
 - Reflection



LIFE CHANGING ADVENTURE



30
Mattresses, 8
Tables & 50
Chairs
purchased
and installed

We have purchased all of the hardware we specified on the grant, the tables and chairs are in full use and are proving very popular, we hosted over 90 people for a Quiz Night fundraiser last Saturday night and every meeting night have commented how useful they are. The mattresses will be used for the first time when 60 beaver scouts have a sleepover on the weekend 10th & 11th December and then again at a Christmas sleepover on December 23rd for Scouts

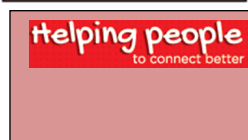
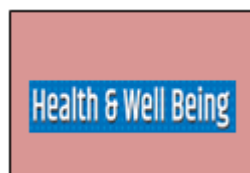
Activity Intervention Targets

| | Q4 Actual | Q1 Actual | Year Target |
|---|--------------|--------------|----------------|
| Number of leaders trained | 10 | 4 | 10 |
| Number of Young leaders trained | 32 | 10 | 25 |
| Volunteer development weekend | 1 | 0 | 1 |
| (Improve the skills and qualifications of young people seeking a career in youth and community work) – number of people achieving a qualification | 22 | 4 | 20 |
| % of expenditure local to Barnsley | 75% | | 60% |
| Number of new volunteers | 6 | 2 | 5 |
| Number of adult volunteers engaged | 34 | 6 | 20 |
| Number of young people engaged in volunteering | 52 | 20 | 40 |
| Number of Love Where You Live volunteers | | 2 | 2 |
| Number of volunteer hours | 512 | 140 | 120 |
| Number of volunteer opportunities created | 3 | 4 | 1 |

The public health outcomes this project has helped to achieve:

| Improving the wider determinants of health | |
|--|---|
| Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities. | |
| 1.16 | Utilising outdoor space for exercise and health reasons |

Isolated and Vulnerable Older People Service



| | RAG |
|---|-----|
| Satisfactory quarterly monitoring report | ● |
| Milestones achieved | ● |
| Satisfactory spend and financial information | ● |
| Overall satisfaction with delivery against contract | ● |

The Penistone Area Council allocated £70,000 to commission Barnsley Age UK to deliver this project; the project aims to address the needs of isolated and vulnerable older people in the Penistone East and West area. The project is being delivered under the working name of 'Social Inclusion Project' rather than isolated and vulnerable older people service as it was felt that this was a much more positive approach in terms of marketing the project and engaging people. At its Penistone Area Council meeting on the 5th October 17 the Area Council confirmed the recommendation to extend this project for a further year. All targets are either being met or surpassed.

Year 1 Milestones, Outcomes and Interventions: Performance Targets

Milestones

| Milestones and targets | Date and comments |
|--|---|
| Programme initiation meeting with BMBC. Agree KPIs, outcomes and priority areas for development. | 5/12/16 |
| First Meetings with Elected Members | 19/12/16 |
| First Meetings with Elected Members, Ward Alliance members and other key stakeholders | 9/2/17 Ward Alliance 20/2/17 Town Council |
| Recruitment of Social Inclusion Workers (SIWs) | 23/12/17 Interview Date |
| SIWs formally in post | Staff in post 6/2/17 |
| First Meeting of the Eyes on the Ground Stakeholder Group by 15 th January then meetings at 3 months, 6 months, 9 months and 12 months. | It has taken longer than expected to identify the key members of this group. The first meeting scheduled 5/4/17. Members have suggested holding the meetings monthly to enable follow up of |

| | |
|--|--|
| | actions and better impact. |
| Initial Eyes on the Ground Activities (AI and Community Asset Mapping delivery | 23/2/17- The launch included a session on gathering local information about needs |
| Project Launch Event held in Penistone | 23/2/17- Attended by 70 plus people |
| Commence Volunteers Recruitment | As of 31 st March- 11 new volunteers and 8 existing volunteers in place with checks |
| Good Neighbour Scheme in place. First round of volunteers recruited, interviewed, trained and vetted by 31 st January. | Existing volunteers identified by 31 st January. New volunteers now in place 31 st March. |
| Referral Criteria and recording systems in place. | From February |
| Scheme promotional materials distributed. 1 st January 150 interventions delivered by 30 th June, Further 125 by 30 th September. Further 125 delivered by 31 st December. Total 400 | Promotional materials distributed in first quarter in time for staff starting in post. 52 interventions delivered by 31 st March. |
| Development of new and existing group activities commenced February 2017 | Achieved |
| Minimum of 3 new groups/activities set up by June 30 th and 3 further new groups/activities by December. Total 6 | U3A Bowling Group .by 31 st March Crafty Chat and Quilting Groups started in May and June Weavers Court Tea Party and Chair Yoga U3A Groups- Walking Group, How our Ancestors Lived and Penistone Paramount started July to Sep 2017. 8 Groups in total |
| Community Car and travel companion services in place. First round of volunteers recruited by 31 st January, interviewed, trained, vetted. Referral criteria and recording systems in place. | Now in place at 31 st March 2017 |
| Promotional materials distributed. 40 journeys completed by 30 th June. Further 30 by 30 th September. Further 20 by December 31 st Total 100 | No journeys by 31 st March 17. 21 journeys completed by 30th June Further 37 by 30th September |
| 2 case studies per quarter produced. | Attached to report |
| Content for Facebook posts per month x2 | Achieved |

Activity Intervention Target

| | Q4 Target | Q4 Actual | Q1 Target | Q1 Actual | Q2 Target | Q2 Actual | Year Target | Year Actual |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-------------|-------------|
| No of Eyes on the Ground Stakeholder Group | 1 | 0 | | 2 | | 2 | | |
| No of Eyes on the Ground Activities | | 1 | | 2 | | 2 | | |
| Interventions Delivered | | 52 | 150 | 151 | 125 | 246 | 400 | |
| No. of older people attending new groups/activities as result of programme | | 6 | | 43 | | 89 | 100 | |
| No. of older people accessing services/local facilities as a result of the programme. | | 10 | | 28 | | 73 | 200 | |
| No. of Love Where you live events | | 1 | | 5 | | 3 | | |
| No. of Love where you live volunteers | | 19 | | 12 | | 41 | | |

Volunteers =number active in quarter

Outcome Indicators

Outcomes: Being Healthy and Safe
Staying Connected and Reducing Isolation
Enjoy and Achieve
Making a positive contribution/promoting independence
Having Choice and Control over your life and activities

| | Q4 Target | Q4 Actual | Q1 Target | Q1 Actual | Q2 Target | Q2 Actual | Year Target | Year Actual |
|---|-----------|-----------|-----------|-----------|-----------|-----------|-------------------------|-------------|
| % showing improvement in wellbeing/ reduction in loneliness | | 0 | | 87.5 | | 67 | 80% To show improvement | |
| % showing substantial improvement. Increased feelings of health and wellbeing among older, vulnerable people. Use of shortened wellbeing scale focused on feelings of mental and emotional wellbeing. SWEMWBS | | 0 | | 75 | | 83 | 80% To show improvement | |
| Feedback (compliments and complaints) from family members, professionals and other individuals who refer to the Project. | | 1 | | 2 | | 6 | | |
| Increased number of journeys made as a result of the Good Neighbour Service, Community Car, Transport Companion | 0 | 0 | 40 | 21 | 30 | 37 | 100 | |

Social Value Objectives

| | Q4 Target | Q4 Actual | Q1 Target | Q1 Actual | Q2 Target | Q2 Actual | Q3 Target | Q3 Actual | Year Target | Year Actual |
|---|-----------|-----------|-----------|-------------|-----------|------------|-----------|-----------|-------------|-------------|
| No of jobs created and recruited to | 2 | 2 | | | | | | | 2 | |
| No of local volunteers deployed as a result of this project | | 19 | | + 11 =30 | | | | | 60 | |
| % of contract price spent locally | | 69% | | 99.2 % | | 98% | | | 95% | |
| No of new groups created | | 0 | 3 | 3 | | 5 | 3 | | 6 | |
| No of existing groups supported | | 2 | | 6 | | 3 | | | | |
| No of new volunteers | | 11 | | +11= 22 | | +20 =42 | | | | |
| No of new volunteer hours | | 0 | | 45 | | 564 | | | | |
| Total no of volunteer hours (new and existing volunteers?) | | 32 | | 89 | | 617 | | | | |
| No of new volunteers attending 3 or more events. | | 0 | | 17 | | 20 | | | | |
| No of volunteer opportunities created | | 5 | | 5 | | 9 | | | | |

July 1st to September 30th 2017

Introduction This report is for the third quarter of delivery of the service that is commissioned by Penistone Area Council to address social isolation among older people. The team from Age UK Barnsley is Karen Dennis who works to develop group activities and Ellen Hall who works with individuals at risk of social isolation. They are supported by Jane Holliday, Senior Services Manager who is responsible for managing the contract.

Promotion This service has been widely promoted across various groups in the area including Dodworth and Thurgoland and had events reported in Parish Magazines. The team had a stall on the 9th September at the Penistone Show where they shared information about the service and other groups and activities for older people as well as a promotion event at Tesco in Penistone alongside U3A. The team continue to hold a weekly drop-in session at Penistone Library.

Groups and Activities There have been two meetings of the Eyes on the Ground Steering Group in this quarter on 5th July and 6th September. We have 8 volunteers who give their

time up to help with this part of the project. As well as arranging the launch of the Penistone Big Knit, the group are giving an increasing amount of their attention on how to reach isolated older people especially those that aren't reached by posters, flyers, newspapers etc.

Part of the contract requires Age UK Barnsley to develop new groups and activities for older people. We have been working closely with our partners U3A on this. U3A have a way of working that means it is not reliant on external funding therefore any activities set up in this way are sustainable.

Three groups had started previously:

- Crown Green Bowling has been held weekly and has an average of 10 people attending each session. The season finishes on the 10th October.
- The Crafty Chat Group meets fortnightly and currently has an average four people attending fortnightly. This group is moving to St John's Community Centre.
- Quilting has an average 6 attendees

New groups have started over the last quarter

- The U3A Walking Group has started and has an average 12 people attending..
- U3A How our Ancestors Lived now meets fortnightly and 14 people are attending.
- U3A Penistone Paramount Group has started and 12 people attended the first event.
- Work with Weavers Court is also moving forward and a very successful Afternoon Tea Party was held there attended by 42 older people and this can be seen in detail as a Groups Case Study attached to this quarterly report. We are hoping to repeat this popular event and volunteers have been identified to start running a Board Games group at this venue from October.
- From August there has also been Chair Yoga offered at Weavers Court each week. This is currently attended by four people.

In addition, we have other groups in the pipeline:

- U3A are starting a Breadmaking Group on the 2nd October and Canasta Tuition is starting soon after. There will also be a monthly Vintage Social Event starting on the 24th October at St John's Community Centre that will include 40's style dancing. There are also plans in the New Year for a Strollers Group that is for people who can't manage the longer walks of the Walking Group as well as plans for a Board Games Group.
- Unfortunately, the Luncheon Club at The British Legion has been halted due to issues around membership. We are looking for a solution to this or whether an alternative venue can be found.
- We are also discussing a Classical Music activity that may be rolled out to a number of venues.

"The Penistone Big Knit" has taken place over the last few months and at a recent count of locally knitted goods we had 60 hats, 13 scarves, 13 mittens and 5 lap blankets with lots more to be collected. This is a brilliant response from the local community and garments will be given away at the Keeping Penistone Warm Event on the 13th October to keep older people warm in the winter months.

Information about what is available for older people in the area is now available at key points in the area e.g. the library and the information kept current. We continue to work with the Eyes on the Ground Group and other stakeholders to identify gaps as a result of this piece of work.

The highest number of referrals comes from older people themselves or family and friends. However, about a quarter of referrals are coming from medical services especially GPs and Social Prescribing. We have now had 54 people referred to the individual service of which 46 were for longer term support.

We have 24 volunteers working on the Good Neighbours and Community Car Services at the moment and we're continuing to gain interest from people wanting to make a difference in their local community. 10 of these volunteers are working with someone on a long term basis as a befriender to people who are unable to leave the house.

There are two Case Studies accompanying this report to give further detail about the work we are doing with individuals and groups in this area.

The Community Car Service is operational and we have four drivers. There have been 37 car journeys in this period. This is nearly double the 21 journeys undertaken in the last quarter but we need to continue to promote this service. People who need someone with them to provide ongoing support when they arrive at their destination may be taken by Good Neighbours.

A total of 617 hours of time have been donated by volunteers in this quarter on this Penistone Social Inclusion Service. This is a massive increase on the 89 volunteer hours last quarter and includes the effect of at least part of the hours given to the Penistone Big Knit. Further volunteer hours for the Big Knit will be accounted for in the next quarter.

Individual Outcomes: We have the opportunity to measure how the service improves the wellbeing of isolated older people and alleviates loneliness each quarter. We used the UCLA Loneliness Scale to measure loneliness responses and the Shortened Warwick Edinburgh Mental Wellbeing Scale (SWEMWBS) to measure wellbeing. These are widely used and accredited tools and both require service users to look at a set of statements and see which describes their current position. Service Users are asked to set a base measurement before the service is delivered and then again after 3 months or on ending the service if this happens sooner.

| Outcomes Monitoring | | | | | | |
|---|--------|------------------|--------|------------------|-------|-----------------|
| Statement | Points | 1 | 2 | 3 | 4 | 5 |
| SWEMWBS | | | | | | |
| Which best describes your experience of the last two weeks? | | None of the Time | Rarely | Some of the Time | Often | All of the Time |
| 1: I've been feeling optimistic about the future | | | | | | |
| 2: I've been feeling useful. | | | | | | |
| 3: I've been feeling relaxed | | | | | | |
| 4: I've been dealing with problems well. | | | | | | |
| 5: I've been thinking clearly | | | | | | |

| | | | | | |
|---|---------------|------------------|----------|----------|--|
| 6: I've been feeling close to other people | | | | | |
| 7: I've been able to make up my own mind about things | | | | | |
| | | | | | |
| Statement | Points | 1 | 2 | 3 | |
| UCLA 3 point scale | | | | | |
| | Hardly Ever | Some of the time | Often | | |
| 1. How often do you feel like you lack companionship? | | | | | |
| 2. How often do you feel left out? | | | | | |
| 3. How often do you feel isolated from others? | | | | | |
| | | | | | |

The SWEMWBS Scale has a highest potential score of 35. This would mean that the person is always optimistic, feels useful etc. We found that the baseline mean average score across service users measured in this quarter was 21.5 while the 3 month reviews showed an average score of 26.5. This indicates that the service is working across the group to increase wellbeing.

The UCLA Loneliness Scale has a highest potential score of 9 and a lowest potential score of 3. 9 would indicate that the person often lacks companionship, feels isolated and left out. 3 would indicate that they rarely feel any of these. The mean average score for service users at baseline this quarter was 7. This indicates that there are fairly high levels of loneliness among the group. The review average scores for the same people after 3 months of service was 5.5 showing that the service is working to alleviate loneliness.

These scores are used with individuals to help them plot their personal journey and to identify the areas that they still need to work on. However, looking at these as averages across all service users gives strong indicators that the service is alleviating loneliness and improving wellbeing of the older people we are supporting.

Compliments and Complaints

The Service has received no complaints in this period but has received positive feedback from Service Users including:

It's been absolutely brilliant. It's been smashing to know that someone has been there keeping an eye on her (mum)".

"You've helped me get into a routine again, which has helped keep me going and given me something to get up for".

"My life would have been very different if I'd have known [volunteer] ten years ago"

"I owe you [Age UK Barnsley] so much. You don't realise how much you've helped me get on my feet"

"I really appreciate how much help you've given me. I had no idea where to start but I can start to see things are getting a lot better now".

Future Events: Age UK Barnsley is currently working with BMBC and other partners on holding an Age Friendly Barnsley Conference on the 6th October to celebrate the contribution made by older people in Barnsley and to highlight the excellent ways that a community can work together to support people in later life. The Penistone Social Inclusion Service will be the subject of a short video about the Community Car Service and also a presentation on the day. We are also looking forward to the Keeping Penistone Warm Event on the 13th October at St Johns Community Centre from 10 am to 12. There will be activities and information stalls all focused around staying warm and well through the winter months.

Age UK Barnsley Case Study 1

| |
|--|
| Title: Social Inclusion Project – Afternoon Tea Party at Weavers Court |
| Date: 29.09.17 |
| Ward Area: Penistone East and West |
| <p>Summary: An Afternoon Tea Party to encourage social interaction between older people, volunteers and partner groups.</p> |
| <p>Key Learning Points</p> <ul style="list-style-type: none"> • To provide an opportunity for Weavers Court residents to socialise with non-residents in an enjoyable atmosphere. • To involve volunteers from Age UK Barnsley and other local groups and organisations to work together to support older people. • To showcase the residents lounge to possible external users as a safe and accessible location for older people’s events. • To gauge level of interest in having more regular events run by volunteers. • To promote the services of Age UK Barnsley and particularly the Social Inclusion project to those who were not already aware of it. |
| <p>Background</p> <ul style="list-style-type: none"> • The Manager of Weavers Court, Tracy Sharratt, is keen to encourage non-residents into the building to socialise with older people who are already resident in the sheltered housing facility. • The room was provided free of charge. • The residents agreed to use funding from their own social fund to buy the food and other refreshments. • Bumping Spaces, a group that supports vulnerable adults of all ages, supplied 3 volunteers to help prepare the food. They also donated their own weekly donation of food that they receive from Tesco as they were not having a meeting that week. • Mandy, the Community Officer from Tesco attended the event and provided 2 raffle prizes. • 2 Age UK Barnsley volunteers helped at the event. These same people will be setting up and running a board games group at this venue from October. • 42 older people attended of which there were 5 service users of the Social Inclusion project. • Many of them asked if it could be a regular event (this will be explored more fully) |
| <p>Who was Involved: Staff – Yes x 2 Existing Volunteers – YES x 2 New Volunteers – YES x 3 Hours Given: 4 hrs per volunteer x 5 volunteers = 20 hrs total.</p> |

Any unplanned outcomes (Good or Bad)

- The donation of food from Bumping Spaces was unexpected but demonstrates the willingness of groups in the Penistone area to work together to support older people.
- 2 residents of Weavers Court attended the event and the Manager said that they do not usually join in with social events.
- The event was attended by more people than was expected.
- It was good to see that 5 Social Inclusion service users attended.

Outcomes of Project

- 42 older people attended the event of which there were 5 service users of the Social Inclusion project.
- 5 volunteers supported the event
- 1 private company (Tesco) supported the event by donating goods.
- 1 organisation (Bumping Spaces) supported the event by giving time and goods.

What could have been done better

None identified.

Next Steps

- To look at ways of identifying funds and volunteers to provide regular lunch or tea parties at this location.
- To encourage the residents who attended this event to be involved in other activities in the area. This can be achieved by working closely with Tracy, the Manager.

Title: Individual Case Study September 17

Date22.09.17

Ward Area: Silkstone Common

Summary

F was referred to us by a Housing Association as she is isolated and lonely. We have linked her in with a befriender who now has contact with her twice per week; one phone call and one visit.

Key Learning Points

F has been isolated for so long now that this is the norm to her. It has been a long process getting her to engage with a befriender as she struggled initially to come to terms with the idea of someone wanting to spend time with her.

The SIW for individuals saw F regularly for a few weeks to help build F's confidence before F felt comfortable bringing a befriender in.

F's case shows that it can take a long time to build trust in someone who has spent a lot of time on their own and to bring someone into their life can be a big change for them that they aren't necessarily comfortable with straight away.

Background

F is registered blind and is housebound. She has a son who is in a care home and she sees him for one hour per week in her home, as the care home staff take him. She has a daughter who sees her once per week when she does her shopping. She pays for a service delivered by the Housing Association providing her tenancy where someone will call her every day to check she is ok. This is the only contact she has with anyone.

F is very depressed and feels that she wants her life to end as she has "lived too

long". She spends a lot of time dwelling on things and thinking as she struggles to listen to the radio and she can't see the pictures on the television. She is unable to read very well due to her sight. All these things mean she has little in the way of a distraction. She goes to bed at 7pm because she has nothing else to do and says she is now "just sitting out my time".

Who was Involved:

Staff 1

Existing Volunteers 0

New Volunteers 1

Hours Given 20 + and ongoing

Outcomes of Project

F and the befriender are now good friends and F has said that she wishes she'd have met the befriender years ago. She's said "my life would have been very different if I'd have known [volunteer] ten years ago".

F looks forward to seeing the volunteer and the volunteer looks out for F. Although F is still depressed, she at least has something to look forward to and in the upcoming winter months this contact will make all the difference to her.

What could have been done better

F did initially register for Dial a Ride and the car scheme with a view to her getting out and about. However, F's mental and physical health does fluctuate so it is not possible for her to go out by herself at the moment and it is unlikely she ever will. This is a combination of F's mobility issues and her own fears about leaving the house.

Next Steps

The volunteer will continue to be a friend to F and they are now working on taking small steps to get F out of the house. This will start with a short walk around the block and will hopefully progress to outings further afield. This is a long process for F as she still has barriers that are stopping her from wanting to leave the house, but the volunteer has patience and is working at F's pace.

Penistone Youth Project



| | RAG |
|---|-----|
| Satisfactory quarterly monitoring report and contract management meeting. | ● |
| Milestones achieved | ● |
| Outcome indicator targets met | ● |
| Satisfactory spend and financial information | ● |
| Overall satisfaction with delivery against contract | ● |

Project updates

Awaiting information from Project Manager

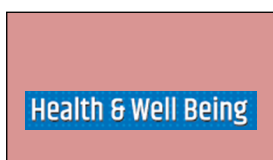
Activity Intervention Targets

Awaiting information from Project Manager

The public health outcomes this project has helped to achieve:

| Improving the wider determinants of health | |
|--|---|
| Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities. | |
| 1.16 | Utilising outdoor space for exercise and health reasons |
| 1.01 | Children in low income families |
| 1.18 | Social isolation |
| 1.02 | School readiness |
| 1.03 | Pupil absence |
| 1.09 | Sickness absence rate |
| Health Improvement | |
| Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities | |
| 2.23 | Self-reported well being |
| 2.11 | Diet |
| 2.12 | Excess weight in adults |

Bumping Spaces



| | |
|---|------------|
| | RAG |
| Satisfactory quarterly monitoring report and contract management meeting. | ● |
| Milestones achieved | ● |
| Outcome indicator targets met | ● |
| Satisfactory spend and financial information | ● |
| Overall satisfaction with delivery against contract | ● |

Project update

| | Update | Progress, achievements, issues |
|---|--|--|
| 1 | Deepening of relationships in group | The group continue to bond and become closer. The core group of people who attend are continuing to be more active within, and outside the group. This can be seen as people are now often planning things on their own terms. For example a group went out together for a night out recently and had a fabulous time! This core group are also growing in confidence within the group setting, they are now confident in how the group works and will plan and set up things on their own. The Community Lunch runs effortlessly with everyone doing their bit. Dominos continues to be a loved game on a Thursday afternoon, with members of the group leading it, and we even have a member organising a Christmas Curry for us! This core group are also acting as ‘credible communicators’ in the local community and are bringing people to join the group. It is fantastic to hear people talking about the group, they truly know what it is about and you can tell that it means something to them. |
| 2 | Getting out and about | It has become more apparent this quarter that people within the group want to go out together. Many group members have limited friendship circles and this limits their social life, which leads to isolation and loneliness. We have this quarter been out to Huddersfield for a meal together at The Head of Steam, and also to Doncaster. In the next quarter we are going to have more conversations about how we can get out and about more both during the day and on evening. |
| 3 | Planning for Christmas | Last year the group caught the heart of the community with first Penistone Community Christmas Lunch. This year the tradition will continue. Therefore in this quarter we have started to plan for this. The conversations so far have led us to wanting a more relaxed feel to the day. We are planning to use Pendon House and have a set time to eat together for the few people who want a formal lunch, but also there will be food available throughout the day for people who wants to just pop in. There will also be an early evening celebration on New Years Eve. Many group members have expressed that they don't have anywhere to go on New Years Eve and this often makes them feel excluded. Part of these events will be classed as Love Where you Live (see below). |

| | Update | Progress, achievements, issues |
|-----------|---|--|
| 4 | Community Action/ Involvement | This quarter an issue has come to light with the kitchen at Pendon House. At first we were led to believe that the second sink in a nearby room would suffice, but after an inspection we were told that it wouldn't. At the present time Bernslai Homes are looking into how they can rectify this, but this has led to some really amazing community building! Firstly suppliers of food in the local community have done us proud and we now have 8 meals that we can still have at the Community Lunch. There is also a great will to get the sink for the kitchen, even if this means some fundraising by our group! |
| 5 | Work with people outside group | This quarter we have continued to support people outside of the group with tasks as varied as their benefits to clearing up at home and tip runs. It is becoming more apparent that people need help and support with things within their homes and this is something the group is going to look at doing more of, with members of the group helping other members of the community. |
| 6 | New Venue | During this quarter we have been using St Johns Community Centre for Community Breakfast. Although this is a better facility for cooking we are not getting increasing numbers of people attending. As the rent using the room is quite costly and as a group we like to be prudent with money, we are starting to review this and will be starting to use Tesco's Community Room sometimes. |
| 9 | Links with other services/ organisations | We have continued to deepen our connections in our local community with other organisations. We supported Age UK with their Vintage Tea Party at Weavers Court and a few members of the group are knitting for Penistone Big Knit. We have also connected with Rowena Chantler from Penistone Line Partnership and she has given us access to free rail travel which we used to go to Huddersfield, we are planning more trips! The connection to the larger group in Doncaster has also been maintained as we joined them for lunch, and more of our members from here in Penistone visited The Wellness Centre in Doncaster. |
| 10 | ...being user led | Last but not least on our update is a note about being user led! Our organisation is truly led by the people that are part of it and as such is ever changing. People have commented more than ever this quarter that they enjoy having the control to make decisions about what we do. |

Milestones

| | Milestones and targets | Progress, achievements, issues |
|----------|---|---|
| 1 | Sewing machine purchased and groups started – updates Brother 734D Materials for sewing and craft groups purchased | As mentioned above our group like to be prudent with the funds that we are given, and are also flexible in the way that we work as we are user led. The group haven't being sewing on their own which means they we havent needed a sewing machine. When sewing has happened it has been with Claire Jakins who is a local sewing teacher and Claire has the Community Sewing Machines that were purchased by the Round Table for the community to use. Therefore it has been decided that we don't need a sewing machine at this present time. |
| 2 | Promotional leaflets produced | The leaflets are finished and are in production. The group have helped to design them. |
| 3 | New groups set up | <ol style="list-style-type: none"> 1. Alternative therapies - Dee Gapper has been joining us for over a year now, and originally came to share her skill of making jewellery from ring pulls with us. This quarter she has instead been offering alternative therapies to people. People have loved this! 2. Knitting for Big Knit - Members of our group on a Thursday afternoon are knitting scarves and hats for Penistone Big Knit. This group involves younger and older members. |
| 4 | Steering group set up | The steering group is now set up. There has been a lot of discussions within the group about what this should look like, questions about how many meetings we would have and how we could involve as many people as possible. Based on this we are having a members meeting after lunch on a Thursday every few months, this means that everyone who wants to can have a voice. This will also enable us to use the sessions that we can have facilitated from Northern College for something else. If further more detailed planning is needed we will do this during our early week sessions. |
| 5 | Facebook content | Facebook content continues to include photographs and also information about the local community and what is happening at the group. Posts are now often shared to Community Action Penistone. A number of members have expressed that they do not wish their photographs to be taken, and this is limiting at times when we want to show people what we do, but it is important to us that we respect this. |

| | | |
|---|---|--|
| 6 | Photos and 2X casestudies – quarterly | See attached case studies 3 and 4. |
| 7 | Referrals from/ to Area Council commissions – Age UK, DIAL, Clean & Tidy contract or other services (Social prescribing etc) | <p>On a formal basis this quarter has seen as usual our most referrals been to DIAL and their benefits advice service. This is because of the continued issues around assessments for ESA and PIP that people in the group face. Everyone who uses this service is happy with the support they receive.</p> <p>Professionals who are based in the area have also continued to visit the Bumping Spaces, and people have got support from them when they have attended.</p> <p>There has also been referrals to Social and healthcare services.</p> |
| 8 | LWYL Events x 4 | <p>In our last report we noted that we needed to become more structured around LWYL events. We have done this. The group decided that they didnt want another Vinatage Tea Party, and also Age Concern were organising one within two weeks of our closing week for summer. Therefore group members have decided that we will have 2 events at Christmas (see above) and will plan another LWYL event between January and March 2018. There is a an idea that this could be run in conjunction with the Youth Club using their newly built Pizza Oven, bringing together older and younger members of the community.</p> |

Activity Intervention Targets

| Activity/Intervention | Quarter 1 April -June | | Quarter 2 Jul - Sept | | Quarter 3 Oct - Dec | | Quarter 4 Jan - March | | Total Project Target |
|---|--------------------------|-----|-------------------------|-----|------------------------|-----|-----------------------------|-----|-------------------------|
| | T | A | T | A | T | A | T | A | |
| % of contract price spent locally | 0 | 62% | 0 | 64% | - | - | - | - | |
| Outcome 1 People are recognising and sharing their skills and talents with each other resulting in people feeling valued | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | |
| Number of people attending training sessions | 0 | 1 | 0 | 0 | - | - | - | - | |
| No of people achieving accreditation | 0 | 1 | 0 | 0 | - | - | - | - | |
| Outcome 2 Growth of a group of diverse people that design groups that work for them, resulting in supports that are flexible | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | |
| Number of new groups created | 0 | 5 | 0 | 2 | - | - | - | - | |
| Number of people attending groups (see attachment) | 0 | 427 | 0 | 433 | - | - | - | - | |
| Number of people worked with outside of groups | 0 | 5 | 0 | 7 | - | - | - | - | |
| Number of new people worked with | 0 | 9 | 0 | 12 | - | - | - | - | |
| No of new peer leaders attending 3 or more events | 0 | 6 | 0 | 3 | - | - | - | - | |
| Number of new peer leader opportunities created | 0 | 6 | 0 | 3 | - | - | - | - | |
| Number of LWYL events | 1 | 1 | 0 | 0 | 2 | - | 1 | - | 4 |

| | | | | | | | | | |
|---|-----|------|-----|------|-----|-----|-----|-----|--|
| Outcome 3 Providing an alternative for people of all ages/ needs to access support, resulting in the hard to reach finding support | n/a | n/a | n/a | n/a | n/a | n/a | n/a | n/a | |
| No. of residents referred for advice and guidance | 0 | 10 | 0 | 5 | - | - | - | - | |
| No. of resident referred to health advice | 0 | 3 | 0 | 2 | - | - | - | - | |
| % showing improvement in wellbeing or Reduction in loneliness | 0 | 100% | 0 | 100% | - | - | - | - | |
| Outcome 4 Growth of numbers of people who want to involved in social action, resulting in more people being involved. | | | | | | | | | |
| Number of peer volunteers running and supporting groups | 0 | 15 | 0 | 16 | - | - | - | - | |
| Total number of peer support hours (approx)* | 0 | 540 | 0 | 600 | - | - | - | - | |

***Quarter 1 note - This is a difficult number to quantify as within the group we class everyone as a peer supporter. Therefore for the purposes of this figure we have approximated the number of hours that the “Peer Leaders” and group leaders have done.**

***Quarter 2 note - Throughout this quarter as asked we have attempted to look at the number of volunteer hours actually contributed to the group and as a result the above figures for Quarter 1 have been amended and a more realistic Quarter 2 figure provided.**

CASE STUDY 3 "TESCO FOOD CLOUD"

Penistone Bumping Spaces - September 2017



The Bumping Spaces are linked to Tesco's Food Cloud. This project enables not for profit organisations to collect food that would ordinarily go to landfill.

In its simplest form we use the food that we get from Tescos for the Community Lunch, and people from the group also take items away with them. This helps the group financially and can also help individuals who have limited incomes.

On a more indepth level the food that gets donated means more than this. Here are some examples.

- A person who lives at Pendon House takes items to older members of the community who can't get to the group.

Meaning they have a visitor and it makes the person taking the food feel valued.

- There is also a group of people who now help with bringing the food in on a Wednesday evening and sorting through it. They have a drink together and that has become a social occasion for them.
- Sometimes at the end of the day we have bread left. This is donated to a local couple who rescue horses. The group have been to see the horses and everyone loved it!

....and these are just a few stories of how involvement in the Food Cloud project is helping us develop relationships as well as

CASE STUDY 4

"THE VALUE OF NATURAL SUPPORT"

Penistone Bumping Spaces - September 2017



One evening in Penistone town centre, one of our well loved older members was noticed wandering around by another member.

She was holding her purse and was disorientated as she is in the early stages of dementia. The member who found her took her home and made sure that she was okay.

The facilitator of the group spoke with the persons daughter the next day. She had no idea that her mum was doing these things as she lives in another part of Barnsley.

The facilitator of the group asked if it would be okay if she asked the group members who lived in the local

area to keep an eye out for her mum in the community.

The facilitator also gave some information to the family about other services they maybe able to access.

The group were really concerned when they heard what had happened, and all agreed that they would keep an extra eye out for the person.

Groups like Bumping Spaces, as they are inclusive and are made up of many different people are well placed to provide this kind of support.

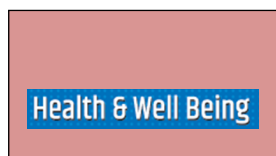
Support that is natural and could never be replaced by any kind of paid support.



This project helps meet the following public health outcomes:

| Improving the wider determinants of health | |
|--|---|
| Objective 1: improvements against wider factors which affect health and wellbeing and health inequalities | |
| 1.18 | Social isolation |
| 1.19 | Older people perception of community safety |
| 1.08 | Employment for those with long term health conditions including adults with learning disabilities |
| Health improvement | |
| Objective 2: people are helped to live healthy lifestyles, make healthy choices and reduce health inequalities | |
| 2.23 | Self-reported well being |
| 2.13 | Proportion of physically active and inactive adults |
| 2.11 | Diet |

Sporting Penistone



| | RAG |
|---|-----|
| Satisfactory quarterly monitoring report and contract management meeting. | ● |
| Milestones achieved | ● |
| Outcome indicator targets met | ● |
| Satisfactory spend and financial information | ● |
| Overall satisfaction with delivery against contract | ● |

Sporting Penistone

Project update

| Project | Progress, achievements, issues |
|------------------------------|--|
| Volunteer Administrator role | <p>The Administrator's focus has continued to be on day-to-day issues, particularly around facilities management and building concerns. The summer was the time for annual maintenance services to take place and then following up the works that needed to be completed as a result. This has also involved dealing with a significant issue with dry rot and much time has been spent dealing with managing the implications for the centre use both short and long term.</p> <p>In addition to the facilities tasks, achievements to date include the successful running of a First Aid course for 8 volunteers, organising a clear out weekend and reorganisation of the office equipment, arranging building works to office, installation of new window, emergency doors, plan to address Fire Safety Officer regulations, risk assessment process and procedure for young gym users.</p> |

Milestones

| Milestones and targets | Progress, achievements, issues |
|--|--|
| Equipment purchased | Lockable filing cabinet purchased. |
| Volunteer Administrator recruited | See previous page |
| Systems in place to improve volunteering | Signing in sheets produced and system up and running. Volunteer induction procedure in place. Volunteer application form agreed. |

Activity Intervention Targets

| Activity/Intervention | Quarter 4 | | Quarter 1 | | Quarter 2 | | Quarter 3 | | Quarter 4 | | Quarter 1 | | Quarter 2 | | Quarter 3 | | Total Project target | |
|---|-----------|---|-----------|-----|-----------|-----|-----------|---|-----------|---|-----------|----|-----------|---|-----------|----|----------------------|------|
| | T | A | T | A | T | A | T | A | T | A | T | A | T | A | T | A | | |
| Number of people attending training sessions | | | | | 5 | 8 | 5 | | 5 | | 5 | | 5 | | 5 | | 5 | 30 |
| Number of volunteers, accounting for losses. Initial 40 | | | 45 | 42 | | | 50 | | | | | 55 | | | | 60 | | 60 |
| Number of LWYL events | | | 1 | 0 | | | | | | | | 1 | | | | | | 2 |
| Number of new volunteers | | | 5 | 7 | 5 | 10 | 5 | | 5 | | 5 | | 5 | | 5 | | | 35 |
| Number of new community groups, activities or classes supported | | | | | 2 | 2 | | | 2 | | | | 2 | | | | | 6 |
| Number of volunteer hours Initial: ave 57/wk, 723/qtr (13 weeks) | 723 | | 749 | 758 | 775 | 803 | 814 | | 840 | | 879 | | 905 | | 944 | | | 6629 |
| Number of volunteer opportunities created | | | 1 | 0 | 1 | 1 | 1 | | 1 | | 1 | | 1 | | 1 | | | 7 |
| Number of fte jobs created | 1.0 | 0 | | | | | | | | | | | | | | | | 1 |
| No. of adult volunteers engaged (new) | | | 4 | 4 | 5 | 6 | 4 | | 5 | | 4 | | 5 | | 4 | | | |
| No. of young people engaged in volunteering | | | 1 | 3 | | | 1 | | | | 1 | | | | 1 | | | |
| No. of new activities which involve young people under the age of 18* | | | | | 1 | 1 | | | | | | | 1 | | | | | |
| No. people achieving a qualification | | | | | | | 5 | | | | 5 | | | | 5 | | | |

Case Study 1/ good news story

Summary: A clear out weekend was organised.

Key Learning Points

Administrator was able to organise this weekend and assist with the project management element of identifying when this could be done to ensure the centre could continue offering activities, what needed to be recycled, disposed of and kept, what extra jobs needed doing and who was responsible for what tasks and when.

Who was Involved:

Staff: 1

Existing Volunteers: 9

New Volunteers: 2

Hours Given: 32.5

Any unplanned outcomes (Good or Bad)

We were able to recycle lots of items by ensuring we identified what could be offered to others rather than disposed of.

We gave away some gymnastic equipment to a local gymnastic club.

Next Steps

Another clearance weekend is planned so we will learn from the last one regarding encouraging new volunteers to get involved.

Case Study 2/ good news story

Summary: Networking with Denby Dale Hub.

Key Learning Points

Reinforcing the balance between 'charity heart and business head'.
Ideas and suggestions to bring in older users. Building knowledge of dementia.

Understanding funding streams.

Updating knowledge on legislation and best practice

Any relevant background

The Administrator made contact following a Trustee recommending a talk in York. The Administrator felt it important to meet the Manager face to face to understand where his challenges were and what the operation was like and to see if there were any opportunities for future learning, good practice and also networking.

Who was Involved:

Staff: 1

Existing Volunteers: 0

New Volunteers: 0

Hours Given: 2.5

BARNSELY METROPOLITAN BOROUGH COUNCIL

Penistone Area Council
7th December 2017

Report of the
Penistone Area Council Manager

Agenda Item:**Penistone Area Council Procurement and Financial update report****1.0 Purpose of Report**

1.1 This report provides members with an update on the following commissioning and procurement activity:

- Isolated and Vulnerable Older People Service
- Working Together Fund
- Clean & Tidy Service

1.2 The report outlines the current financial position.

2.0 Recommendations

2.1 **That members receive the update on the procurement activity.**

2.2 **That members note the update on clean and tidy contract.**

2.3 **That Members note the financial update at 6.0**

3.0 Isolated and Vulnerable Older People Service

3.1 At the Penistone Area Council meeting held on the 14th April 2016 Members agreed the draft specification of requirements to procure a service to address the needs of isolated and vulnerable older people in the Penistone East and West area.

3.2 Age UK were selected as the preferred provider and a 12 month contract with a value of £70,000 started in January 17. The contract was agreed initially for one year with the option to extend the project for a further year at the discretion of the Penistone Area Council. The decision to extend would be subject to funding being available, satisfactory performance of the provider and continued need for the service.

3.3 At the Penistone Area Council meeting on the 3rd August 17 Members considered a six month performance report and presentation from Age UK Barnsley. The presentation covered performance to date, case studies to demonstrate impact and future direction of the project.

3.4 Age UK Barnsley have met all their milestones and outcomes to date which

were outlined in the performance report. Members agreed that the contract is performing very well, that there is a continued need for this work and recommended a one year extension to run from 1st January 2018 to 31st December 2018, subject to funding.

- 3.5 A contract extension letter was issued in October 2017. Two social inclusion posts will continue to be funded as part of the Penistone Area Council funding.
- 3.6 The contract will continue to be monitored through quarterly contract meetings.
- 3.7 The costs for the contract extension is £70,000 for 12 months. This will be funded £17,500 from 2017/2018 budget to cover the period January – March 2018 and £52,500 from 2018/2019 Area Council budget subject to funding.

4.0 **Penistone Area Council Working Together Fund**

- 4.1 At a Penistone Area Council meeting in June 2015 Members agreed £120,000 over an 18-month period to establish a Penistone Working Together Fund. Successful applications meeting BMBC and Penistone Area Council priorities would be awarded between £5,000 and £20,000.
- 4.2 Further to this decision, at the Member Briefing meetings on the 17th and 24th November 2016 the Penistone Area Council Members considered their priorities for the 17/18 financial year and following a review of the projects funded to date agreed to support the continuation of the Penistone Working Together Fund. It was recommended that the remaining £32,038 of the Penistone Area Council 2016/17 commissioning budget be allocated to the Penistone Working Together fund and that £50,000 from the 2017/18 commissioning budget be allocated to continue the fund for 2017 /18. This gives a total budget of £202,038
- 4.3 To date the following applications have been approved:
- Penistone roundtable: £11,660
 - Penistone Scout Group: £8,050
 - Trans Pennine Trail conservation volunteers: £6,630
 - Penistone FM, young people in radio: £15,627
 - Penistone Bumping spaces: £19,836
 - Sporting Penistone: £16,230
 - Penistone Youth Activities: £8,730
 - DIAL Barnsley : £4,275
 - Penistone Wi-Fi Project: £5,545 (£2,365 Installation, £1800 Wifi costs, £1,380 LED lighting)
 - Bumping Spaces: £19,836
 - South Pennine Community Transport, CIC: £5,000
 - Penistone FM, Community radio and training project: £19,840
 - Cycle Penistone, CIC: £ 5,990

4.4 Total applications = £147,249 which leaves a remaining balance of £54,789.

4.5 At the Area Council meeting on the 5th October, 2017 it was recommended to transfer £10,000 from the remaining £54,789 underspend to top up the Penistone East and West Ward Alliance Fund budget.

5.0 **New Clean, Green and Tidy Service**

5.1 BMBC Neighbourhood Services have been delivering a Clean and Tidy service across Penistone since the 1st November 2015. The original contract was for 18 months. The contract was extended for one month to the end of May 2017 and was funded within the original budget as a result of a vacancy arising.

5.2 At its meetings on the 8th December 16 and 9th February 17, the Penistone Area Council agreed to tender a new Clean, Green and Tidy contract. Under a new procurement policy BMBC would not be tendering for the service.

5.3 Twiggs Ground Maintenance Ltd were successful in being appointed as the preferred provider.

5.4 Twiggs Ground Maintenance Ltd started their contract on the 1st November 2017 and are currently working through any outstanding requests submitted during the gap in service of a clean, green and tidy service.

6.0 **Finance Update**

6.1 The current financial position illustrated in the table at 6.3 shows that the Penistone Area Council has allocated £194,843 of its total budget of £200,000 for the 2017/ 2018 financial year with previous years budgets fully committed. The remaining budget for 2017 /2018 is £5,157.

6.2 £52,000 for the Age UK Barnsley contract has been committed from the 2018/19 budget to date. Subject to performance, funding availability and need an extension of the Clean, Green and Tidy contract would be a further £98,007 from the 2018/2019 budget.

6.3

| | 2014/15 £200,000 | 2015/16 £200,000 | 2016/17 £200,000 | 2017/2018 £200,000 | 2018/2019 £200,000 | |
|---|-----------------------------|-----------------------------|-----------------------------|--|------------------------------------|-------------------------------|
| Countryside Skills and Training | £100,000 | | | | | £100,000 |
| Countryside Skills and Training extension | | £54,600 | | | | £54,600 |
| Clean and Tidy Team Contract extension | | £35,555 | £124,445 | £15,974 | | £175,973.44 |
| New Clean and Tidy Team 17/18 | | | | £98,007 | (£98,007 – Not committed) | £98,007 + £98,007 uncommitted |
| Working Together Fund | | £60,000 | £60,000 + £32,038 | £40,000 (£10,000 transferred to Ward Alliance funding) | | £192,038 |
| Allocation to Ward Alliance | | £40,000 | £20,000 | £10,000 + £10,000 (from PWTF underspend) | | £90,000 |
| Vulnerable and Older People Commission | | | £70,000 | £17,500 | £52,000 Committed | £140,000 |
| Community magazine – Penistone Matters | | | £3,362 | £3,362 | | £6724 |
| Total spend allocation | £100,000 | £190,155 | £309,845 | £194,843 | £52,000 | £750,000 |
| Remaining allocation | £0 | £109,845 | £0 | £5,157 | £148,000 (£98K uncommitted) | |

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